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**Subject:** FW: Procedure and Scheduling of Hearings before Vallejo Planning Commission for Orcem & VMT Projects

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Hi Dick,

Apologies for the delayed response to your questions about the hearing process, we intended to send this prior to the holidays. Below are responses to the questions you submitted to the City on 12/14/16. In addition, responses to the additional questions submitted by Miller Starr Regalia on 1/4/16 included below. Please note that a separate response to the legal issues raised in the Miller Starr Regalia letter will be provided by the City Attorney's office.

### **Miller Starr Regalia Questions**

1. Can staff please confirm that three separate PC meetings are to be held for the VMT/Orcem Project applications and EIR, with: a) the first on 2/27/16 to be reserved for both staff and applicant to make their separate presentations, and to receive questions from the commissioners; b) The second meeting to be exclusively for the purpose of receiving public comments; and c) The third meeting to be used for providing answers to PC questions and for PC deliberations/decisions. **The City will be scheduling one hearing for the project. The hearing is a special hearing and will be entirely dedicated to the project. If the Planning Commission determines that it is appropriate to continue the hearing to another date they may do so.**
2. When will staff be providing advance notice to the PC and the public of the overall schedule and sequence (so that all parties may be prepared for and anticipate when their attendance might be needed)? **As noted above, Staff has already identified 2/27/16 as the scheduled hearing on the City's website.**

### **Dick Loewke Questions:**

1. What time will the FEIR and CUP hearing on 2/27/17 be scheduled for? **This will be a special hearing on the project and the hearing is scheduled to begin at 6 p.m.**
2. The applicants anticipate retaining a court reporter to transcribe the proceedings before the Commission; does the City have any special process for accommodation of the court reporter? **In general, the City does not have an objection to the applicants having a court reporter in the room. We are looking into how a court reporter can be accommodated in the space. We recommend that they arrive at 5:30 to set up at the same time the applicants are setting up their PowerPoint. This will ensure they get a seat in the front row and set up will not disrupt any proceedings once the hearing starts.**
3. Since the Revised EJA is not a part of the CEQA document, and was separately contracted for between the City and the applicants, is the City willing to provide us with a copy of the document now (I understand that it is complete – please confirm)? **As indicated in**

previous communications, the EJA is not finalized. Once it is finalized in January it will be made available to all parties.

4. How many minutes will be applicants collectively be allocated for their presentation on 2/27/17 (we would like to have 30-40 minutes for a coordinated presentation)? **The applicants will have 30 minutes for a presentation.**
5. Will we have access to the City's audio/video equipment in advance of the hearing on 2/27/17 for loading of our PowerPoint and to set up? **The City can accommodate early access at 5:30 p.m. We will have you work with the IT staff directly.** Also, may we set up a second screen of our own for purposes of concurrent display of graphics? **The City does not permit others to set up special equipment for public hearings because the City does not have the capability of recording or broadcasting information projected on a different screen through the City's video streaming system. However, you may provide physical exhibits.**
6. As questions are asked by members of the Commission on 2/27/17, will we be expected to respond directly, or is it your intent to have all questions answered in writing (as part of a packet to which we would contribute) prior to the third meeting? **Staff would like the applicants to answer the questions from the Commission at the hearing.**

Let me know if you have any additional questions.

Best,  
Lisa



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